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## City Colleges of Chicago Internship Opportunities 2025

### Description

Embark on a transformative internship experience with the City Colleges of Chicago (CCC) in 2024. Join us in the realm of education, contribute to impactful projects, and develop skills crucial for a successful career in higher education.

### Responsibilities

- **Academic Support:** Assist in providing support to faculty and staff in various academic departments.
- **Student Services:** Contribute to student services initiatives, including enrollment assistance, academic advising, and campus engagement programs.
- **Event Coordination:** Participate in the planning and execution of campus events, workshops, and student activities.
- **Administrative Tasks:** Support day-to-day administrative tasks related to the efficient operation of CCC departments.

### Qualifications

- Currently enrolled as a full-time undergraduate or graduate student at CCC or another accredited institution.
- Strong academic performance with a minimum GPA of 3.0.

### Experience

- Previous coursework or experience in education, administration, or a related field is advantageous.
- Familiarity with student services, academic support, or event coordination is a plus.

### Skills

- **Communication:** Excellent written and verbal communication skills.
- **Teamwork:** Ability to collaborate effectively with diverse teams in an educational setting.
- **Adaptability:** Flexibility to navigate various tasks and responsibilities within a dynamic educational environment.
- **Problem-Solving:** Strong analytical and problem-solving abilities.

### Job Benefits

- **Education Sector Exposure:** Gain insights into the operations of a community college and the broader field of higher education.
- **Learning Opportunities:** Access to training sessions, workshops, and exposure to best practices in education administration.
- **Networking:** Connect with professionals in the education sector and build valuable connections.

### Hiring organization

City Colleges of Chicago

### Employment Type

Intern

### Duration of employment

6 Month

### Industry

Education

### Job Location

Chicago, Illinois, United States,  
60601, Chicago, Illinois, United States

### Working Hours

8

### Base Salary

10

### Date posted

December 17, 2024

### Valid through

10.12.2025

- **Career Development:** Potential opportunities for future employment within CCC or the broader field of education.

**How To Apply**

To apply for the CCC Internship Opportunities 2024, please submit your resume, cover letter, and academic transcripts. Ensure your email subject line reads “CCC Internship Application.”

City Colleges of Chicago is an equal opportunity employer and values diversity in its workforce. Join us in making a positive impact on the education landscape!