



<https://www.internshiptimes.online/job/manchester-community-college-summer-internship/>

## Manchester Community College Summer Internship Graduates 2025

### Description

Manchester Community College is thrilled to announce the Summer Internship Program for Graduates in 2024. This program offers recent graduates a unique opportunity to apply their academic knowledge in a practical setting, contributing to the college's mission of providing quality education and fostering student success.

### Responsibilities

- Assist in the planning and execution of summer programs, workshops, and events.
- Support academic departments with curriculum development and implementation.
- Collaborate with college staff to enhance student services and engagement initiatives.
- Conduct research and analysis to contribute insights for ongoing projects.
- Provide administrative support for various college functions.

### Qualifications

- Recent graduate with a bachelor's degree in a relevant field such as education, business administration, communication, or a related discipline.
- Strong academic performance during undergraduate studies.
- Excellent written and verbal communication skills.
- Strong organizational and time-management skills.
- Ability to work independently and collaboratively as part of a team.

### Experience

While prior internship experience is beneficial, recent graduates with a passion for education and community college initiatives are encouraged to apply.

### Skills

- Proficient in Microsoft Office Suite.
- Analytical and research skills.
- Strong interpersonal skills and a positive attitude.
- Detail-oriented and capable of multitasking.
- Adaptability and a willingness to learn.

### Job Benefits

- Practical experience in a higher education setting.
- Networking opportunities with faculty and staff.
- Exposure to various aspects of community college operations.
- Mentorship and guidance from experienced professionals.
- Potential for career development within the college.

### Hiring organization

Manchester Community College

### Employment Type

Intern

### Duration of employment

6 Month

### Industry

Education

### Job Location

Manchester, Connecticut, United States, 06042, Manchester, Connecticut, United States

### Working Hours

8

### Base Salary

10

### Date posted

December 18, 2024

### Valid through

10.12.2025

**How To Apply**

Interested candidates should submit their resume, a cover letter, and a copy of their academic transcript. Please include "MCC Summer Internship Application" in the subject line of the email.

We look forward to welcoming recent graduates to the Manchester Community College Summer Internship Program in 2024.