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Southwestern Students 2025

Community College

Internship

Hiring organization Southwestern Community College

Description

Southwestern Community College is delighted to announce the Internship Program for Students in 2024, offering a valuable opportunity for students to gain hands-on experience in a supportive educational environment. This program is designed to provide practical learning experiences, mentorship, and exposure to various aspects of community college operations.

Responsibilities

- Collaborate with faculty and staff on projects aligned with your field of study.
- Assist in research, data analysis, and reporting activities.
- Support day-to-day operations within the assigned department.
- Attend and actively participate in team meetings and professional development sessions.
- Execute tasks and responsibilities as directed by the assigned supervisor.
- Engage in networking opportunities within the college community.

Qualifications

- Currently enrolled as a student at Southwestern Community College.
- Strong academic performance and a genuine interest in community college education.
- · Excellent communication and interpersonal skills.
- Ability to work independently and collaboratively.
- Demonstrated problem-solving and critical-thinking abilities.
- Passion for contributing to the community college mission.

Experience

- While prior internship experience is beneficial, it is not mandatory.
- Relevant coursework or projects related to community college operations.

Skills

- Proficient in Microsoft Office suite (Word, Excel, PowerPoint).
- · Strong organizational and time-management skills.
- Adaptability to a dynamic and collaborative work environment.
- Excellent interpersonal and teamwork skills.
- Attention to detail and accuracy in work.

Job Benefits

- Practical experience in a community college setting.
- Mentorship and guidance from experienced educators and professionals.
- Networking opportunities within Southwestern Community College.
- Exposure to various projects and challenges.
- Potential for continued professional development.

Employment Type

Intern

Duration of employment 6 Month

Industry

Education

Job Location

Sylva, North Carolina, United States, 28779, North Sylva, Carolina, United States

Working Hours

8

Base Salary 10

Date posted December 18, 2024

Valid through

10.12.2025

How To Apply

Interested candidates should submit their resume, cover letter, and a copy of their current academic transcript. Please use the subject line "SWCC Internship Program 2024 Application ." Shortlisted candidates will be contacted for interviews.

Southwestern Community College is an equal opportunity employer. We encourage applications from individuals of all backgrounds and experiences.